

<b><u>Provider Network Management Quality Review Tool</u></b> <b><u>Elements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
<b><u>SUD Core Requirements</u></b>		
Residential substance use treatment facilities must be accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), the Council on Accreditation (COA), or The Joint Commission (TJC) for location reviewed.		
Residential substance use treatment facilities must attain full accreditation within 18 months of the initial accreditation application date.		
The agency shall pay all associated accreditation fees prior to being contracted and reimbursed by a Medicaid managed care entity.		
Services must be provided under the supervision of a licensed mental health professional (LMHP) or a physician who is acting within the scope of his/her professional license and applicable state law. The term “supervision” refers to clinical support, guidance and consultation afforded to non-licensed staff, and should not be confused with clinical supervision of bachelor’s or master’s level individuals or provisionally licensed individuals pursuing licensure.		
Agency must arrange for prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Agency must maintain documentation that prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Criminal background checks are performed no more than 90 days prior to the date of employment		
Agency must review the Department of Health and Human Services’ Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors.		
Agency must review the LDH State Adverse Actions website prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors		

<p>Agency must, for current employees, check the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) list once a month thereafter to determine if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.</p>		
<p>Agency must, for current employees, check the LDH State Adverse Actions list once a month thereafter to determine if there is a finding that an employee or contractor has abused, neglected or extorted any individual or if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.</p>		
<p>Arrange for and maintain documentation that all persons, prior to employment, are free from tuberculosis (TB) in a communicable state via skin testing (or chest exam if recommended by physician) to reduce the risk of such infections in members and staff.</p>		
<p>TB testing was completed less than 31 days prior to date of employment</p>		
<p>Establish and maintain written policies and procedures inclusive of drug testing staff to ensure an alcohol and/or drug-free workplace and/or a workforce free of substance use</p>		
<p>Maintain documentation that all direct care staff, who are required to complete first aid training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		
<p>Maintain documentation that all direct care staff, who are required to renew first aid training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		
<p>Maintain documentation that all direct care staff, who are required to complete cardiopulmonary resuscitation (CPR) training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		

Maintain documentation that all direct care staff, who are required to renew CPR training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		
Maintain documentation of verification of staff meeting professional requirements including licensure (where applicable)		
Ensure and/or maintain documentation that all unlicensed persons employed by the organization complete annual training in a recognized crisis intervention curriculum prior to handling or managing crisis calls.		
Licensed professional staff must be at least 18 years of age, with a high school diploma or equivalent according to their areas of competence as determined by degree.		
Licensed professional staff must be at least 18 years of age, with a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.		
Unlicensed professional staff must be at least 18 years of age, with a high school diploma or equivalent according to their areas of competence as determined by degree.		
Staff must be at least three years older than any client served under 18 years of age.		
Unlicensed professional staff must be at least 18 years of age, with a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.		
Pass a motor vehicle screen (if duties may involve driving or transporting members);		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: MH 101 – Introduction to Serious Mental Illness (SMI) and Emotional Behavioral Disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Crisis intervention.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Suicide and homicide precautions.		

Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: System of care overview.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Co-occurring disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Cultural and linguistic competency (basic).		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Treatment planning.		
The provider shall ensure that its medical director is a licensed physician, who is an addictionologist; or meets all of the following: Is board-eligible or board-certified; Has two years of qualifying experience in treating addictive disorders; and Maintains a consulting relationship with an addictionologist.		
The provider shall ensure that its clinical supervisor who, with the exception of opioid treatment programs, is an LMHP that maintains a current and unrestricted license with its respective professional board or licensing authority in the state of Louisiana.		
The provider shall ensure that its clinical supervisor who, with the exception of opioid treatment programs, shall be on duty as needed.		
The provider shall ensure that its clinical supervisor who, with the exception of opioid treatment programs, shall be on call as needed.		
The provider shall ensure that its clinical supervisor who, with the exception of opioid treatment programs, has two years of qualifying clinical experience as an LMHP in the provision of services provided by the provider.		
The LMHP providing addiction treatment services shall have documented credentials, experience and/or training in working with clients who have addictive disorders, which shall be maintained in the individual's personnel record.		

<p>Unlicensed addiction providers must meet at least one of the following qualifications as evidenced by documentation maintained in the individual's personnel record:</p> <ul style="list-style-type: none"> <li>• Be a master's-prepared behavioral health professional that has not obtained full licensure privileges and is participating in ongoing professional supervision. When working in addiction treatment settings, the master's-prepared UP must be supervised by an LMHP, who meets the requirements of this Section;</li> <li>• Be a registered addiction counselor; • Be a certified addiction counselor;</li> </ul> <p>or</p> <ul style="list-style-type: none"> <li>• Be a counselor-in-training (CIT) that is registered with ADRA and is currently participating in a supervision required by the Addictive Disorders practice act.</li> </ul>		
A residential substance use provider shall have a house manager.		
The house manager shall be at least 21 years old.		
The house manager shall have at least two years qualifying experience working for a provider that treats clients with mental illness and/or addictive disorders.		
A house manager is required to supervise activities of the facility when the professional staff is on call, but not on duty.		
The house manager shall perform clinical duties only if licensed to do so.		
The house manager shall report allegations of abuse, neglect and/or misappropriation to the medical director.		
The house manager shall identify, respond to and/or report any crisis situation to the clinical supervisor when it occurs.		
The house manager shall coordinate with the clinical staff as needed.		
The house manager shall consult with the clinical staff as needed.		
<b><u>ASAM Level 1 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Outpatient Addiction Outpatient Treatment Program (ASAM Level I) for the location reviewed.		
Program offers fewer than nine clinical service hours per week for adults.		
Program offers fewer than six hours a week for adolescents.		
Each LMHP or UP caseload does not exceed a ratio of 1:50 active members. (Claims Analysis)		
Provider must ensure physician services are available as needed to manage psychiatric needs either provided in house or with outside contractor (must have documentation of agreement).		

Provider must ensure physician services are available as needed to manage medical needs either provided in house or with outside provider (must have documentation of agreement).		
The provider must ensure that A clinical supervisor is available on-site for supervision as needed.		
The provider must ensure that A clinical supervisor is available on call at all times.		
The provider must ensure that There is at least one LMHP or UP under the supervision of an LMHP on-site when clinical services are being provided.		
The provider must ensure that nursing services are available as needed to meet the nursing needs of the members. Services may be provided directly by the provider or may be provided or arranged via written contract, agreement, policy, or other document. The provider must maintain documentation of such arrangement.		
An LMHP must be available (defined as on-site or available by phone) at all times for crisis intervention.		
<b><u>ASAM Level 2.1 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Intensive Outpatient Treatment Program (ASAM Level II.1) for the location reviewed.		
Minimum 9 clinical contact hours per week for adults at a minimum of three days per week with a maximum of 19 hours per week.		
Minimum of 6 clinical contact hours per week for adolescents at a minimum of three days per week with a maximum of 19 hours per week.		
A physician is on-site as needed for the management of psychiatric needs		
A physician is on-site as needed for the management of medical needs		
A physician is on call 24 hours per day, seven days per week.		
The provider must ensure that there is a clinical supervisor on-site 10 hours a week.		
The provider must ensure that there is a clinical supervisor on call 24 hours per day, seven days per week.		
The provider must ensure that there is at least one LMHP or UP under the supervision of an LMHP on-site when clinical services are being provided.		
Each LMHP/UP caseload does not exceed a ratio of 1:25 active members.		

The provider must ensure that there are nursing services available as needed to meet the nursing needs of the members.		
The provider must ensure that nursing services may be provided directly by the provider or may be provided or arranged via written contract, agreement, policy, or other document. The provider must maintain documentation of such arrangement.		
An LMHP must be available (defined as on-site or available by phone) at all times for crisis intervention.		
An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed and by telephone for consultation		
<b><u>ASAM Level 2-WM Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Ambulatory Detoxification with Extended on-site monitoring Program (ASAM Level II-D) for the location reviewed.		
Evidence service is provided in conjunction with ASAM level 2.1 intensive outpatient treatment services.		
The provider must ensure a physician is on-site at least 10 hours per week during operational hours.		
The provider must ensure that a physician is on call 24 hours per day, seven days per week.		
The provider must ensure a physician must be available to assess The individual within 24 hours of admission (or earlier, if medically necessary).		
The provider must ensure a physician is available to provide on-site monitoring of care on a daily basis		
The provider must ensure a physician is available to provide further evaluation on a daily basis.		
The provider must ensure that a clinical supervisor is available on-site for supervision as needed.		
The provider must ensure that a clinical supervisor is available on call at all times.		
The provider must ensure There is an LMHP or UP under The supervision of an LMHP on-site 40 hours per week.		
Each LMHP/UP caseload does not exceed a ratio of 1:25 active members.		
The provider must ensure There is a licensed nurse on call 24 hours per day, seven days per week.		

The provider must ensure There is a licensed nurse on-site no less than 40 hours a week.		
The provider must ensure a nurse must be responsible for overseeing The monitoring of The individual's progress.		
The provider must ensure a nurse must be responsible for overseeing The monitoring of The individual's medication.		
The provider must ensure appropriately licensed and credentialed staff is available to administer medications in accordance with physician orders.		
The provider must ensure There is a RN on-site as needed to perform nursing assessments.		
An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation		
<b><u>ASAM Level 2-WM Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Ambulatory Detoxification with Extended on-site monitoring Program (ASAM Level II-D) for the location reviewed.		
Evidence service is provided in conjunction with ASAM level 2.1 intensive outpatient treatment services.		
The provider must ensure a physician is on-site at least 10 hours per week during operational hours.		
The provider must ensure that a physician is on call 24 hours per day, seven days per week.		
The provider must ensure a physician must be available to assess The individual within 24 hours of admission (or earlier, if medically necessary).		
The provider must ensure a physician is available to provide on-site monitoring of care on a daily basis		
The provider must ensure a physician is available to provide further evaluation on a daily basis.		
The provider must ensure that a clinical supervisor is available on-site for supervision as needed.		
The provider must ensure that a clinical supervisor is available on call at all times.		
The provider must ensure There is an LMHP or UP under The supervision of an LMHP on-site 40 hours per week.		



Each LMHP/UP caseload does not exceed a ratio of 1:25 active members.		
The provider must ensure There is a licensed nurse on call 24 hours per day, seven days per week.		
The provider must ensure There is a licensed nurse on-site no less than 40 hours a week.		
The provider must ensure a nurse must be responsible for overseeing The monitoring of The individual's progress.		
The provider must ensure a nurse must be responsible for overseeing The monitoring of The individual's medication.		
The provider must ensure appropriately licensed and credentialed staff is available to administer medications in accordance with physician orders.		
The provider must ensure There is a RN on-site as needed to perform nursing assessments.		
An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation		
<b><u>ASAM Level 3.1 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Clinically Managed Low-Intensity Residential Treatment Program (Halfway House) (ASAM Level III.1) for the location reviewed.		
<b><u>ASAM Level 3.1 Requirements (Adolescents)</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Minimum of 5 hours per week of a combination of low-intensity clinical and recovery-focused services.		
The provider shall have a clinical supervisor available for clinical supervision		
The provider shall have a clinical supervisor available by telephone for consultation		
For adolescents, LMHP or UP under supervision of an LMHP caseload shall not exceed 1:8 active clients.		
At least one LMHP or UP is on duty at least 40 hours a week when majority of individuals are awake and/or on-site.		
The provider shall have a house manager		
The provider shall have at least two direct care aides (two FTE) on duty during each shift.		

There shall be a ratio of 1:8 direct care aides during all shifts.		
There shall be a ratio of 1:5 direct care aides on therapy outings.		
There shall be a care coordinator and/or duties may be assumed by clinical staff.		
An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation		
<b><u>Level 3.1 Clinically Managed Low-Intensity Residential Treatment – Adult</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Minimum of 5 hours per week of a combination of low-intensity clinical and recovery-focused services.		
The provider shall have a clinical supervisor available for clinical supervision		
The provider shall have a clinical supervisor available by telephone for consultation		
Each LMHP/UP caseload does not exceed a ratio of 1:25 active members.		
At least one LMHP or UP is on duty at least 40 hours a week when majority of individuals are awake and/or on-site.		
The provider shall have a house manager		
The provider shall have at least one direct care aides (one FTE on all shifts; additional staff as needed) on duty during each shift		
There shall be a care coordinator and/or duties may be assumed by clinical staff.		
An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation		
A house manager is required to supervise activities of the facility when the professional staff is on call, but not on duty.		
<b><u>ASAM Level 3.2-WM Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Clinically Managed Residential Detoxification Program (Social Detoxification ASAM Level III.2D) for the location reviewed.		
<b><u>ASAM Level 3.2-WM Adolescent</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>

The provider must ensure that a physician is on call 24 hours per day, seven days per week.		
There is a physician on duty as needed for management of psychiatric needs of the client		
There is a physician on duty as needed for management of medical needs of the client		
There is a physician on duty as needed to Triage medical needs at admission.		
There is a physician on duty as needed to Triage medical needs through course of stay for all members		
An LMHP, who is a qualified clinical supervisor, must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor, must be available by telephone for consultation.		
A minimum of one LMHP or UP under supervision of an LMHP available on-site at least 40 hours per week.		
Each LMHP/UP's caseload must not exceed a ratio of 1:16.		
There shall be two direct care aides (two full time employees ) per shift with additional as needed, not to exceed a ratio of 1:10.		
There shall be at least one clerical support staff per day shift.		
There shall be a care coordinator (One full time employee per day shift), and/or duties may be assumed by clinical staff).		
<b><u>ASAM Level 3.2-WM Adult ASAM Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
The provider must ensure that a physician is on call 24 hours per day, seven days per week.		
There is a physician on duty as needed for management of psychiatric needs of the client		
There is a physician on duty as needed for management of medical needs of the client		
There is a physician on duty as needed to Triage medical needs at admission.		
There is a physician on duty as needed to Triage medical needs through course of stay for all members		
An LMHP, who is a qualified clinical supervisor, must be available for clinical supervision as needed		
An LMHP, who is a qualified clinical supervisor, must be available by telephone for consultation.		
A minimum of one LMHP or UP under supervision of an LMHP available on-site at least 40 hours per week.		
Each LMHP/UP's caseload must not exceed a ratio of 1:25.		
The provider must ensure that there shall be one direct care aide (one full-time employee) per shift with additional as needed.		
There shall be at least one clerical support staff per day shift.		

There shall be a care coordinator (One full time employee per day shift), and/or duties may be assumed by clinical staff).		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed.		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation.		
<b><u>ASAM Level 3.3 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Clinically Managed Medium-Intensity Residential Treatment Program (adult only ASAM Level III.3) for the location reviewed.		
The provider must ensure that a physician is on call 24 hours per day, seven days per week.		
There is a physician on duty as needed for management of psychiatric needs of the client		
There is a physician on duty as needed for management of medical needs of the client		
The provider must ensure that Clinical supervisor is available for clinical supervision when needed		
The provider must ensure that Clinical supervisor is available by telephone for consultation		
The provider must ensure there is an LMHP or UP under supervision of an LMHP on-site 40 hours a week to provide direct client care.		
The provider must ensure each LMHP/UP caseload shall not exceed 1:12.		
The provider must ensure there is 24 hour on-call availability by an RN to meet the professional nursing requirements.		
A licensed nurse on duty whenever needed to meet the professional nursing requirements.		
The provider must ensure there is at least one direct care aide on duty.		
The provider must ensure additional aides as needed.		
The provider must ensure there shall be a care coordinator (one FTE per 50 members per day shift, and/or duties may be assumed by clinical staff).		
The provider must ensure there shall be a clerical support staff (One FTE per day shift).		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed.		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation.		

<b><u>Additional Provider Requirements for ASAM Level 3.3 - Women with Dependent Children Program</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Mothers with Dependent Children Program (Dependent Care Program) for the location reviewed.		
Staff members are at least 18 years of age		
Staff members have infant CPR certification		
Staff members have at least eight hours of training in the following areas prior to supervising children: i. Chemical dependency and its impact on the family; ii. Child development and age-appropriate activities; iii. Child health and safety; iv. Universal precautions; v. Appropriate child supervision techniques; vi. Signs of child abuse; or vii. A licensed day		
The provider shall maintain a staff-to-child ratio that does not exceed 1:3 for infants (18 months and younger).		
The provider shall maintain a staff-to-child ratio that does not exceed 1:6 for toddlers and children.		
The provider shall employ a Child Specialist, who is available to provide staff training.		
The provider shall employ a Child Specialist, who evaluates effectiveness of direct care staff.		
The provider shall employ a Child Specialist, who plans activities for at least one hour per week per child.		
The provider shall maintain a personnel file of the Child Specialist that has documentation verifying the required minimum 90 clock hours of education and/or training in child development and/or early childhood education.		
The provider shall maintain verification that the Child Specialist has a minimum of one year documented experience providing services to children.		
If child supervision is provided by a licensed daycare provider, verification of a written agreement is needed between the program and the licensed daycare provider..		
<b><u>ASAM Level 3.5 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>

Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Clinically Managed High-Intensity Residential Treatment Program (ASAM Level III.5) for the location reviewed.		
<b><u>ASAM Level 3.5 Adolescent Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
There is a physician on call 24 hours per day, seven days per week		
There is a physician on duty as needed for management of psychiatric needs of the clients		
There is a physician on duty as needed for management of medical needs of the clients		
The provider must ensure there is a psychologist available when needed.		
The provider must ensure that Clinical supervisor is available for clinical supervision when needed		
The provider must ensure that Clinical supervisor is available by telephone for consultation		
The provider must ensure there shall be at least one LMHP or UP under the supervision of an LMHP on duty at least 40 hours per week.		
The provider must ensure each LMHP/UP's caseload shall not exceed 1:8.		
The provider must ensure there is one licensed RN on call 24/7 to perform nursing duties for the facility.		
The provider must ensure nursing availability on-site whenever needed to meet the nursing needs of the members.		
Provider must ensure nursing services are available as needed to manage nursing needs either provided in house or with outside contractor (must have documentation of agreement).		
The provider must ensure there shall be at least two direct care aides on duty (two FTE) during all shifts with additional as needed.		
The provider must ensure the ratio of aides to clients shall not exceed 1:8.		
The provider must ensure on therapy outings, the ratio of aides to clients shall be at least 1:5.		
The provider must ensure there shall be a care coordinator (one FTE per day shift, and/or duties may be assumed by clinical staff).		
The provider must ensure there shall be a clerical support staff (One FTE per day shift).		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed.		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation.		

<b><u>ASAM Level 3.5 Adult Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
There is a physician on call 24 hours per day, seven days per week		
There is a physician on duty as needed for management of psychiatric needs of the clients		
There is a physician n duty as needed for management of medical needs of the clients		
The provider must ensure there shall be at least one LMHP or UP under the supervision of an LMHP on duty at least 40 hours per week.		
For adults, LMHP/UP's caseload shall not exceed 1:12.		
The provider must ensure the provider shall have one licensed RN on call 24/7 to perform nursing duties for the provider.		
The provider must ensure There shall be at least one licensed nurse on duty during the day and evening shifts to meet the nursing needs of the members.		
Provider must ensure nursing services are available as needed to manage nursing needs either provided in house or with outside contractor (must have documentation of agreement).		
The provider must ensure there shall be at least one direct care aide on duty on all shifts with additional as needed.		
The provider must ensure there shall be a care coordinator (one FTE per day shift, and/or duties may be assumed by clinical staff).		
The provider must ensure there shall be a clerical support staff (One FTE per day shift).		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed.		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation.		
<b><u>ASAM Level 3.7 Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Medically Monitored Intensive Residential Treatment Program (adult only ASAM Level III.7) for the location reviewed.		
There is a physician on call 24 hours per day, seven days per week		
There is a physician on duty as needed for management of psychiatric needs of the clients		
There is a physician n duty as needed for management of medical needs of the clients		
The provider must ensure that Clinical supervisor is available for clinical supervision when needed		

The provider must ensure that Clinical supervisor is available by telephone for consultation		
The provider must ensure there shall be at least one LMHP or UP under the supervision of an LMHP on duty at least 40 hours per week.		
The provider must ensure each LMHP/UP caseload shall not exceed 1:10;		
The provider must ensure there is one licensed RN on call 24/7 to perform nursing duties for the facility.		
The provider must ensure the provider shall have at least one licensed nurse is on duty during all shifts with additional licensed nursing staff to meet the nursing needs of the clients.		
The provider must ensure on-site nursing staff is solely responsible for the 3.7 program and does not provide services for other levels of care at the same time.		
The provider must ensure there is at least one direct care aide on duty on all shifts with additional as needed.		
The provider must ensure there is an activity or recreational therapist on duty at least 15 hours per week.		
The provider must ensure there shall be a care coordinator (one FTE per day shift, and/or duties may be assumed by clinical staff).		
The provider must ensure there shall be a clerical support staff (One FTE per day shift).		
The provider must ensure an interdisciplinary team of appropriately trained clinicians, such as physicians, nurses, counselors, social workers and psychologists is available to assess the individual.		
The provider must ensure an interdisciplinary team of appropriately trained clinicians, such as physicians, nurses, counselors, social workers and psychologists is available to treat the individual.		
The provider must ensure an interdisciplinary team of appropriately trained clinicians, such as physicians, nurses, counselors, social workers and psychologists is available to obtain information regarding the patient's needs.		
The provider must ensure an interdisciplinary team of appropriately trained clinicians, such as physicians, nurses, counselors, social workers and psychologists is available to interpret information regarding the patient's needs.		
The provider must ensure the number and/or disciplines of team members are appropriate to the range and severity of the individual's problems.		
<b><u>ASAM Level 3.7-WM Requirements</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>



Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as a Medically Managed Residential Detoxification (Medically Supported Detoxification- adult only- ASAM Level III.7D) for the location reviewed.		
There is a physician on call 24 hours per day, seven days per week		
There is a physician on duty as needed for management of psychiatric needs of the clients		
There is a physician on duty as needed for management of medical needs of the clients		
The provider must ensure there is one licensed RN on call 24/7 to perform nursing duties for the facility.		
The provider must ensure at least one licensed nurse is on duty during all shifts.		
Additional licensed nursing staff to meet the nursing needs based upon the provider's census and the clients' acuity levels.		
The provider must ensure there shall be a RN on-site no less than 40 hours per week who is responsible for conducting nursing assessments upon admission.		
The provider must ensure there shall be a RN on-site no less than 40 hours per week who is responsible for delegating staffing assignments to the nursing staff based on the assessments and the acuity levels of the clients.		
The provider must ensure that its on-site nursing staff is solely responsible for 3.7- WM program and does not provide services for other levels of care at the same time.		
The provider must ensure the nursing staff is responsible for monitoring member's progress.		
The provider must ensure the nursing staff is responsible for administering medications in accordance with physician orders.		
The provider must ensure that Clinical supervisor is available for clinical supervision when needed		
The provider must ensure that Clinical supervisor is available by telephone for consultation		
The provider must ensure the LMHP or UP under the supervision of an LMHP caseload shall not exceed 1:10.		
The provider must ensure at a minimum of one LMHP or UP under supervision of an LMHP is available onsite at least 40 hours per week.		
The provider must ensure there shall be at least one direct care aide on all shifts with additional as needed based upon the provider's census and the clients' acuity levels.		
The provider must ensure there shall be a care coordinator (one FTE per day shift, and/or duties may be assumed by clinical staff).		

The provider must ensure there shall be a clerical support staff (One FTE per day shift).		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available for clinical supervision as needed.		
The provider must ensure that An LMHP, who is a qualified clinical supervisor must be available by telephone for consultation.		
The provider must ensure appropriately licensed and credentialed staff are available to administer medications in accordance with physician orders.		
<b><u>OTP</u></b>	<b><u>Met</u></b>	<b><u>Not Met</u></b>
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Opioid Treatment Program for the location reviewed.		
OTPs must maintain an up-to-date disaster and emergency plan, which has been approved by the SOTA.		
OTPs must coordinate access to the Methadone Central Registry for employees who provide direct member care.		
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. (Behavioral Health Services Provider Licensing Law); of location being reviewed.		
Accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), the Council on Accreditation (COA), or The Joint Commission (TJC) for the location being reviewed.		
Agency must arrange for prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Agency must maintain documentation that prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Criminal background checks are performed no more than 90 days prior to the date of employment		
Agencies must review the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors.		

<p>Agencies must review the LDH State Adverse Actions website prior to hiring or contracting any employee or contractor that performs services that are compensated with edicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors.</p>		
<p>Agency must, for current employees, check the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) list once a month thereafter to determine if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.</p>		
<p>Agency must, for current employees, check the LDH State Adverse Actions list once a month thereafter to determine if there is a finding that an employee or contractor has abused, neglected or extorted any individual or if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.</p>		
<p>TB testing was completed less than 31 days prior to date of employment</p>		
<p>Establish and maintain written policies and procedures inclusive of drug testing staff to ensure an alcohol and/or drug-free workplace and/or a workforce free of substance use</p>		
<p>Maintain documentation that all direct care staff, who are required to complete first aid training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		
<p>Maintain documentation that all direct care staff, who are required to renew first aid training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		
<p>Maintain documentation that all direct care staff, who are required to complete cardiopulmonary resuscitation (CPR) training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.</p>		

Maintain documentation that all direct care staff, who are required to renew CPR training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: MH 101 – Introduction to Serious Mental Illness (SMI) and Emotional Behavioral Disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Crisis intervention.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Suicide and homicide precautions.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: System of care overview.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Co-occurring disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Cultural and linguistic competency (basic).		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Treatment planning.		
Ensure and/or maintain documentation that all unlicensed persons employed by the organization complete annual training in a recognized crisis intervention curriculum prior to handling or managing crisis calls.		
Quarterly trainings must be documented on a quarterly basis		
Quarterly trainings must be submitted to the SOTA on a quarterly basis		
Licensed professional staff must be at least 18 years of age.		
Licensed professional staff must have a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.		
Unlicensed professional staff must be at least 18 years of age		

<p>Unlicensed professional staff has a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.</p>		
<p>Staff must be at least three years older than any member served under 18 years of age.</p>		
<p>All direct care staff shall receive orientation and training for and demonstrate knowledge of the following, including, but not limited to:</p> <ul style="list-style-type: none"> <li>a. Symptoms of opiate withdrawal;</li> <li>b. Drug screen testing and collections;</li> <li>c. Current standards of practice regarding opiate addiction treatment;</li> <li>d. Poly-drug addiction; and</li> <li>e. Information necessary to ensure care is provided within accepted standards of practice.</li> </ul>		
<p>The caseload of each LMHP or UP shall not exceed 75 active members.</p>		
<p>An opioid treatment program that dispenses prescription medication on-site shall employ or contract with a pharmacist or dispensing physician to assure that any prescription medication dispensed on-site meets the requirements of applicable state statutes and regulations.</p>		
<p>The provider shall maintain a nursing staff to meet the needs of the clients.</p>		
<p>The provider shall maintain a sufficient number of LMHPs to meet the needs of its clients</p>		
<p>There is at least one LMHP or UP on site when clinical services are being provided.</p>		
<p>The provider shall have UPs sufficient to meet the needs of the clients.</p>		
<p>There shall be a physician or APRN who is on-site as needed or on-call as needed during hours of operation.</p>		
<p>The provider shall ensure that its medical director is a licensed physician with a current, valid unrestricted license to practice in the state of Louisiana with two years of qualifying experience in treating psychiatric disorders.</p>		
<p>Clinical supervisor is an LMHP that maintains a current and unrestricted license with its respective professional board or licensing authority in the state of Louisiana</p>		

Clinical supervisor is an LMHP that has two years of qualifying clinical experience as an LMHP in the provision of services provided by the provider		
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